

ORDER FOR SUPPLIES AND SERVICES				IMPORTANT: See instructions in GSAR 553.370-300-1 for distribution		PAGE 1 OF 2 PAGE(S)	
1 DATE OF ORDER 01/15/2014		2 ORDER NUMBER GSQ0414DB0022		3 CONTRACT NUMBER GS-06F-0970Z		4 ACT NUMBER A21268643	
FOR GOVERNMENT USE ONLY	5. ACCOUNTING CLASSIFICATION				6. FINANCE DIVISION		
	FUND 299X	ORG CODE A04VR111	B/A CODE F1	O/C CODE 25	AC	SS	VENDOR NAME
	FUNC CODE C01	C/E CODE H08	PROJ /PROS NO	CC-A	MDL	FI	G/L DEBT
	W/ITEM	CC-B	PRT /CRFT		AI	LC	DISCOUNT
7 TO: CONTRACTOR (Name, address and zip code) Marina Amat AMATEA LLC 101 DAVIS AVE SW LEESBURG, VA 20175-8821 United States (b) (6)					8 TYPE OF ORDER B DELIVERY		REFERENCE YOUR
					Please furnish the following on the terms specified on both sides of the order and the attached sheets, if any, including delivery as indicated		
					This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above numbered contract		
					C MODIFICATION NO 000 TYPE OF MODIFICATION:		AUTHORITY FOR ISSUING
9A EMPLOYER'S IDENTIFICATION NUMBER 200987201			9B CHECK, IF APPROP WITHHOLD 20%		Except as provided herein, all terms and conditions of the original order, as heretofore modified, remain unchanged		
10A CLASSIFICATION C Small Disadvantaged					10B TYPE OF BUSINESS ORGANIZATION C Corporation		
11 ISSUING OFFICE (Address, zip code, and telephone no.) GSA Region 4 Susan Humann 9313 Cypress Loop Road Stennis Space Center, MS 39529 United States (b) (6)		12 REMITTANCE ADDRESS (MANDATORY) AMATEA LLC 201 ROYAL ST , SE, SUITE G LEESBURG, VA 20175-8821 United States		13 SHIP TO(Consignee address, zip code and telephone no.) Manjusha Namballa 2200 Crystal Drive Arlington, VA 22202 United States (b) (6)			
14 PLACE OF INSPECTION AND ACCEPTANCE Manjusha Namballa 2200 Crystal Drive Arlington, VA 22202 United States			15 REQUISITION OFFICE (Name, symbol and telephone no.) Billy Barnett GSA Region 4 4890 University Drive Huntsville, AL 35816 United States (b) (6)				
16 F O B POINT Destination		17 GOVERNMENT B/L NO		18 DELIVERY F O B POINT ON OR BEFORE 09/30/2014		19 PAYMENT/DISCOUNT TERMS NET 30 DAYS / 0 00 % 0 DAYS / 0 00 % 0 DAYS	
20. SCHEDULE							
The Form 300 has been established between General Services Administration (GSA) Central Office and Region 4							
This award document is required in order to transfer the current Project Task Order Number #GP0018960 to ID04140019 Region 4 will become the Administrative Contracting Officer (ACO) for the extension of the non-severable and severable base year and severable option years							
POC for Region 4: Susan Humann, Sr Contracting Officer BLDG 1210 Rm 145 Stennis Space Center, MS 39529 Telephone: (b) (6) Blackberry: (b) (6) Fax: 228-688-3559 E-Mail: susan.humann@gsa.gov							
As of 1/15/2014 the current Project Task Order Number #GP0018960 will change to ID04140019							
1 The following CLINS are established for the transferred task order:							
The contractor shall provide all resources (except as may be expressly stated in this contract as furnished by the Government) required to accomplish the extended work efforts as specifically set forth in the following: Attachment 1 - Project Schedule revised by Amatea, Attachment 2 - Detailed Deliverable 20 dated December 17, 2013 and Attachment 3 - Requirements Traceability Matrix (TRM) dated December 17, 2013 within the scope of the performance work requirements (PWS) dated September 17, 2012 and all original attachments, Amatea's Proposal and Best and Final Offer (BAFO) dated December 20, 2012							
2 Invoicing will be as follows:							
(a) Invoice Requirements							
A copy of the invoice must be posted in the GSA ASSIST portal (https://portal.fas.gsa.gov) as well as electronically to GSA Finance portal via (http://www.finance.gsa.gov) Invoice submissions received via hardcopy will automatically be rejected and require the vendor to re-submit electronically The Client Representative/COR and GSA Contract Specialist must approve the invoice in ITSS prior to payment The invoice information posted in ASSIST must match the invoice information submitted to GSA Finance Center to initiate a receiving report The payment information must be a three-way match with ITSS/ASSIST, GSA Finance Center, and SAM for the invoice to be successfully processed for payment							
(b) Payment Information Failure to enter an invoice into the GSA ITSS web-based system may result in a rejection An invoice for completion of each month shall be electronically delivered to the Client Representative via the GSA electronic contract management system by the twentieth (20th) calendar day of the month following delivery for client and GSA acceptance A copy of the invoice shall be attached to the associated deliverable "Acceptance Report" posted in GSA Information Technology Solution Shop (ITSS) located on the web at https://web.itss.gsa.gov/Login The invoice shall be submitted on official company letterhead							
For reimbursable expenses, the invoiced charges shall not exceed the limit specified in the task order No charges will be paid by the Government, which are not specifically identified in							